



MINUTES OF THE COMMITTEE OF THE WHOLE MEETING TUESDAY, FEBRUARY 14, 2023

Minutes of the Meeting of the Committee of the Whole of the Niagara Catholic District School Board, held on Tuesday, February 14, 2023 in the Father Kenneth Burns c.s.c. Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 6:30 p.m. by Vice-Chair Burkholder.

A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayer was led by Trustee Turner.

2. Roll Call

Vice-Chair Burkholder noted that Trustee Benoit joined electronically.

Trustee	Present	Present Electronically	Absent	Excused
Natalia Benoit		✓		
Joseph Bruzzese	✓			
Rhianon Burkholder	✓			
Danny Di Lorenzo	✓			
Larry Huibers	✓			
Doug Joyner	✓			
Jim Marino	✓			
Paul Turner	✓			
Student Trustees				
Charlotte Johnstone	✓			
Steffen Zylstra	✓			

The following staff were in attendance:

Camillo Cipriano, Director of Education; **Lee Ann Forsyth-Sells, Kimberly Kinney, Gino Pizzoferrato, Pat Rocca**, Superintendents of Education; **Domenic Massi, Joseph Zaroda**, Associate Superintendents of Education; **Giancarlo Vetrone**, Superintendent of Business & Financial Services; **Clark Euale**, Controller of Facilities Services; **Julia Tiessen**, Executive Officer of Human Resources; **Anna Pisano**, Recording Secretary/Administrative Assistant, Corporate Services

3. Approval of the Agenda

Moved by Trustee Marino

THAT the Committee of the Whole approve the Agenda of the Committee of the Whole Meeting of February 14, 2023, as amended.

Reverse Section C & D

CARRIED

4. Declaration of Conflict of Interest

No Declaration of Conflict of Interest was declared with any items on the Agenda.

5. Approval of Minutes of the Committee of the Whole Meeting of January 17, 2023

Moved by Trustee Huibers

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting of January 17, 2023, as presented.

CARRIED

6. Consent Agenda Items

Trustee Di Lorenzo requested Item 6.3 be held. This item was moved to Committee and Staff Reports Section of the agenda.

6.1 Staff Development Department Professional Development Opportunities

Presented for information.

6.2 Capital Projects Progress Report Update

Presented for information.

6.3 Elementary and Secondary School Year Calendars 2023-2024

Moved to Committee and Staff Reports Section.

Moved by Trustee Joyner

THAT the Committee of the Whole adopt consent agenda items.

CARRIED

B. PRESENTATIONS

1. Governance in the Education Sector

Director Cipriano provided background information on Governance in the Education Sector and introduced Marion Thomson Howell, President of Shaughnessy Howell Inc.

Ms. Howell presented the Governance in the Education Sector.

Ms. Howell answered questions of Trustees.

C. COMMITTEE AND STAFF REPORTS

1. "I am a Child of God" Social-Emotional Learning Program

Gino Pizzoferrato, Superintendent of Education provided background information on the Social-Emotional Learning Program and introduced Maria Kish, Tina Hornick, Vince Mancuso, Alfonso Monachino – Behaviour Resource Teachers, Rose Gentilcore – Early Years Lead and Anthony Di Toro – Student Support Coordinator.

The Student Support Team presented the "*I am a Child of God*" report, and answered questions of Trustees.

2. Consent Agenda Item A6.3 Elementary and Secondary School Year Calendars 2023-2024

Domenic Massi, Associate Superintendent of Education answered questions of Trustees.

3. Monthly Updates

3.1 Student Trustees' Update

Charlotte Johnstone, and Steffen Zylstra, Student Trustees, presented a brief verbal update on the current activities of the Student Senate.

3.2 Senior Staff Good News Update

Senior Staff highlights included:

Superintendent Pizzoferrato

- ABA Leads presented to Niagara College's Autism and Behavioural Science program and will be welcoming Autism and Behavioural Science second semester placement students into 7 schools within our Board.
- Bethesda and Niagara Children's Centre's Entry to School program will begin in 3 of our schools.
- The ABA team continues to disseminate the Physical Response Package within the system, and continues to implement transition support and Targeted ABA Intervention to students.

Associate Superintendent Massi

- Normani Hamilton, a grade 4 student at Father Hennepin Catholic Elementary School authored a published book called "My Beautiful Hair". Her intension for her story is to encourage children to realize that they are all unique and special in their own way. She is also a pre-teen Southern Ontario winner of the Miss All Canadian Pageant and volunteers with Delivering Hope, Socks for Change and soup kitchens.

D. GOVERNANCE POLICIES

1. Governance Policies for Recommendation to the Board

1.1. Pupil Accommodation Review Policy (701.2)

Clark Euale, Controller of Facilities Services presented feedback received from the vetting process and highlighted recommended amendments to the Pupil Accommodation Review Policy (701.2), following the vetting process.

Following discussion, the Committee of the Whole recommended the following additional amendments:

- No amendment

Moved by Trustee Huibers

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Pupil Accommodation Review Policy (701.2), as presented.

APPROVED

2. Governance Policies Prior to Vetting

2.1. Electronic Communications Systems (Employees) Policy (201.12)

Giancarlo Vetrone, Superintendent of Business & Financial Services, presented the Electronic Communications Systems (Employees) Policy (201.12).

The Committee of the Whole suggested the following amendments:

- Paragraph 5 – add “*parents/guardians, and the community*”
- Paragraph 7 – replace “*to*” with “*the*”
- Paragraph 8 – remove “*Deliberate*” and reinstate “*Any*”

The Committee of the Whole requested that the Electronic Communications Systems (Employees) Policy (201.12), be vetted from February 15, 2023 to March 23, 2023 with a recommended deadline for presentation to the Committee of the Whole in April, for consideration to the Board in April.

2.2. Trustee Code of Conduct Policy (100.12)

Director Cipriano, presented the Trustee Code of Conduct Policy (100.12).

The Committee of the Whole suggested the following amendments:

- Page 2 – add “*students*”

The Committee of the Whole requested that the Trustee Code of Conduct Policy (100.12), be vetted from February 15, 2023 to March 23, 2023 with a recommended deadline for presentation to the Committee of the Whole in April, for consideration to the Board in April.

3. Governance Policy Review Schedule

Director Cipriano presented the Governance Policy Review Schedule.

D. INFORMATION

1. Trustee Information

Nil

E. OTHER BUSINESS

1. General Discussion to Plan for Future Action

- 1.1 Director Cipriano reminded Trustees of the Niagara Foundation for Catholic Education Benefit Gala on March 3, 2023 at Club Roma.

F. BUSINESS IN CAMERA

Moved by Trustee Huibers

THAT the Committee of the Whole move into the In Camera Session.

CARRIED

The Committee of the Whole moved into the In Camera Session of the Committee of the Whole Meeting at 8:42 p.m. and reconvened at 10:02 p.m.

G. REPORT ON THE IN-CAMERA SESSION

Moved by Trustee Huibers

THAT the Committee of the Whole report the motions from the In Camera Session of the Committee of the Whole Meeting of February 14, 2023.

CARRIED

H. ADJOURNMENT

Moved by Trustee Turner

THAT the February 14, 2023 Committee of the Whole Meeting be adjourned.

CARRIED

This meeting was adjourned at 10:03 p.m.

Minutes of the Committee of the Whole Meeting of the Niagara Catholic District School Board held on **February 14, 2023.**

Approved on **March 7, 2023.**

Rhianon Burkholder
Vice-Chair of the Board

Camillo Cipriano
Director of Education/Secretary -Treasurer